

Role Profile

Role: Loans Research Volunteer

Background:

Paintings in Hospitals uses art to inspire better health and wellbeing across the UK. We create care spaces that encourage, enrich and empower millions of people every year.

Established in 1959, our charity is now the UK's leading arts in health organisation. Six decades of experience and expertise has enabled us to develop a unique art collection of over 4,000 original works, alongside art projects and engagement activities that transform the experiences of patients, service users and staff.

We know that art contributes to the healing process and we continually evaluate the difference our work makes across a range of settings, including hospitals, hospices, care homes, GP surgeries, cancer centres and special needs schools.

Paintings in Hospitals is recognised by the Department of Health, NHS and Arts Council England as a leading provider of arts in health services. We are the health partner of Arts Council Collection and have recently worked with national museums and galleries, such as the V&A, The Wallace Collection and The Contemporary Art Society (London & Wales).

Responsible to: National Coordinator

Key relationships: Head of Collections and Programming

Main purpose of role: To help Paintings in Hospitals provide an outstanding loan service across the UK that promotes health, wellbeing and empowerment for all. Based at Paintings in Hospitals' office in London Bridge, the Loans Research Volunteer helps the charity to research potential health and social care partners, conducts online research about our current partners, and sends out service feedback questionnaires.

Key tasks:

- To make outbound calls to potential health and social care partners
- To complete questionnaires while on the telephone
- To create leads on Salesforce
- To create accounts/contacts on Salesforce as needed
- To connect any potential partners to the appropriate Regional Coordinator
- To conduct online research about current health and social care partners
- Update Salesforce as needed
- To send out service feedback questionnaires and forward the results to the National Coordinator/Head of Collections and Programming

Hours:

The Loans Research Volunteer will volunteer for approximately 3 hours per week, for a period of 3 months or longer.

Qualities and Skills:*Experience*

- Working with a database (ideally Salesforce or similar)
- Working within a not-for-profit sector

Knowledge

- The health and social care environment

Skills

- Confident and friendly telephone manner
- Excellent interpersonal skills, including the ability to relate well to people from a variety of backgrounds
- Good written and verbal communication skills
- Ability to work effectively alone and as part of a team
- Positive, confident attitude, committed to motivating others

Notes:

- Paintings in Hospitals is keen to receive applications from people who live locally.
- This document is not intended to be a legally binding contract between Paintings in Hospitals and the volunteer.