

## Role Profile

**Role:** Collection Technical Support Volunteer

**Background:**

Paintings in Hospitals uses art to inspire better health and wellbeing across the UK. We create care spaces that encourage, enrich and empower millions of people every year.

Established in 1959, our charity is now the UK's leading arts in health organisation. Six decades of experience and expertise has enabled us to develop a unique art collection of over 4,000 original works, alongside art projects and engagement activities that transform the experiences of patients, service users and staff.

We know that art contributes to the healing process and we continually evaluate the difference our work makes across a range of settings, including hospitals, hospices, care homes, GP surgeries, cancer centres and special needs schools.

Paintings in Hospitals is recognised by the Department of Health, NHS and Arts Council England as a leading provider of arts in health services. We are the health partner of Arts Council Collection and have recently worked with national museums and galleries, such as the V&A, The Wallace Collection and The Contemporary Art Society (London & Wales).

**Responsible to:** Collection and Gallery Technician

**Key relationships:** National Coordinator, Head of Collections and Programming, Collections Assistant, Collections Support Volunteer Team.

**Main purpose of role:** Based at Paintings in Hospitals' office in London Bridge, Collections Technical Support Volunteer helps to prepare artworks for loan to health and social care sites, or for display at key hospitals where the collection is showcased (hub sites).

## **Key tasks:**

### *Preparing artworks for loan*

- To locate and move artworks from storage areas to be prepared for loan or display
- To condition check and clean artworks for loan or display at hub sites
- To attach strap hangers and turn mirror plates inwards
- To pack artworks ready for transportation using bubble wrap or other packing materials as appropriate
- To assemble packs of screws and labels for new loans and hub site displays
- To prepare destination labels and transport documents
- Other tasks as requested by the Collection and Gallery Technician and Head of Collections and Programming

### *Collections Administration*

- To update artwork location and condition records on Salesforce database.
- Occasionally to aid with other administrative tasks as requested by the Collection and Gallery Technician and Head of Collections and Programming.

### *Other*

- To occasionally to assist with hanging at regional hub sites
- To keep abreast of current handling and packing practice and to apply best practice

## **Hours:**

The Collection Technical Support Volunteer will volunteer for approximately 3 hours per week, for a period of 6 months or longer. Ideally on Tuesday afternoons.

## **Qualities and Skills:**

### *Experience*

- Technical experience of working with artworks
- Experience of handling artworks or objects
- Working within a museum or gallery
- Working with a database

### *Knowledge*

- The visual arts (modern and contemporary art)
- Knowledge of handling and packing best practice

### *Skills*

- Excellent interpersonal skills, including the ability to relate well to people from a variety of backgrounds
- Good written and verbal communication skills
- Analytical approach to problem solving
- Ability to work effectively alone and as part of a team

- Positive, confident attitude, committed to motivating others

**Notes:**

- This volunteer role involves lifting artworks.
- Paintings in Hospitals is keen to receive applications from people who live locally.
- This document is not intended to be a legally binding contract between Paintings in Hospitals and the volunteer.